

Dear Parents /carers,

I am planning to organise an afternoon Christmas tea party on Thursday 8th December at 2:30pm for grandparents of pupils in our secondary phase. This letter is to gather parents' views and to capture interest in this event.

The event would take place at Tudor Grange Samworth Academy. Our plan would be to serve grandparents afternoon tea in the restaurant during which time they will be entertained by some of our musicians, singers, and carol singers. We anticipate that the afternoon will finish shortly after 4pm.

Please could we ask that the slip attached to this letter is printed off, completed and returned to your child's form teacher no later than Friday 28th October. This would give us an idea of how many grandparents would be interested in joining us for this event.

Yours sincerely

Mr A Bannon

Head of School – Secondary

Tudor Grange Samworth Academy - Grandparents' Christmas Tea Party

Thursday 8th December 2022

Pupil's name:

Tutor group:

I am / am not interested in this event.

The total number of grandparents attending this event is _____.

Signed: