

# Tudor Grange Samworth Academy

A Church of England School



12th June 2020

Dear Parents and Carers

Thank you for your continued patience as we finalise our plans for more pupils to return to school.

Trustees have now reviewed our planning and we can now confirm that our plans for the first phase of opening to more pupils are acceptable. This is because:

- Our plans are cautious and minimise interactions so that we are making the school as safe as we can
- We have carefully planned how many people can be in each room, applying the guidance on maintaining two metres social distancing wherever we can
- We have planned so that children stay in their cohorts/bubble and this minimises mixing as much as possible
- We have followed the DfE guidelines when determining staff who are able to work on site and who will continue to work remotely

Trustees are aware of the number of parents of children in the eligible year groups who indicated that they would like their child to return to school. I remind you that our priority at this time is provision for:

- Vulnerable children and the children of key workers
- Children in nursery, reception, year 1 and year 6
- **Children in year 10**

These groups are dictated by the Government guidance available [here](#). Trustees are clear that the guidance does not permit us to allow any other children to attend school at this time. However, we will continue to provide guidance and resources to support remote learning for the children who will not be in school.

We are pleased to be able to accommodate all the children in the eligible year groups. **We are now able to accommodate children in year 10 whose parents have indicated that they want them to return to school. You will receive a text message to inform you of your child's group and timings.** It is important you understand the provision we are offering for your son/daughter, please take this opportunity to discuss this with them and show them the School Information Guide and photos of the changes in school that was previously sent out.

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Your child has been allocated to **GREEN GROUP**. They will attend the Academy six times over a four week period. Please see the dates and timings below:

**Due to careful planning of staff ratios, students cannot be admitted after 9am (because they would miss the safety briefing).**

|                            | 8:45                          | 9:00         | 9:15           | 10:15          | 11:15        | 12:15        | 12:30            |
|----------------------------|-------------------------------|--------------|----------------|----------------|--------------|--------------|------------------|
| Tues 16 <sup>th</sup> June | <b>Arrival &amp; Briefing</b> | <b>Tutor</b> | <b>English</b> | <b>Science</b> | <b>Maths</b> | <b>Tutor</b> | <b>Departure</b> |
| Fri 19 <sup>th</sup> June  |                               |              |                |                |              |              |                  |
| Tues 23 <sup>rd</sup> June |                               |              |                |                |              |              |                  |
| Tues 30 <sup>th</sup> June |                               |              |                |                |              |              |                  |
| Fri 3 <sup>rd</sup> July   |                               |              |                |                |              |              |                  |
| Tues 7 <sup>th</sup> July  |                               |              |                |                |              |              |                  |

It is important that you adhere to these times as we have planned carefully to minimise the number of people arriving at the school at any one time and therefore minimise the number of interactions that may occur. I remind you that parents will not be able to enter the school site.

In order to support social distancing measures, please keep to the following:

- One parent per child to collect and drop off
- Remain 2 metres apart
- Enter and exit via the line up station at the front of school
- Staff will be visible and markings will be used to support safer movement around the school grounds
- The children will wash their hands at a hygiene station when entering the first gate, this will then be repeated on entering and exiting classrooms

May I also remind you that:

- Where possible please send the children in to school in their uniform (without blazer or tie) as normal and ensure clean uniform is worn each day. We understand that this is not always possible due to children outgrowing uniform or time restraints so you can send your child in to school in appropriate clothing
- Appropriate footwear suitable for school will need to be worn
- No bags or extra items of clothing such as coats should be worn where practicable
- Water bottle (labelled) to be brought and taken home each day
- **The signed home school agreement must be returned on the first day**

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Our school expects all children to behave sensibly and sensitively and strive to be the best they can be. This expectation remains.

During this time, we will particularly focus on:

- Moving calmly and purposefully around school at all times adhering to the 2m apart guidance
- Respect and adhere to individual learning zones
- Arrive and leave school in designated time slots
- If required to wait to enter or leave school to do so patiently
- To respond to all given hygiene guidance
- Any deliberate unhygienic behaviour will be considered a serious misdemeanour and sanctioned accordingly

Please be reassured that although school may look and feel different, our aim is to provide as much normality and care for your child as we can; we feel confident that they will enjoy returning to school to be with their friends and teachers. Staff have attended training sessions and we are well prepared and very much looking forward to seeing you on your allocated day.

As part of our normal approach, we will proactively teach the new routines. Children will be reminded about how to follow the new routines in place and we will be sure to praise those who follow these routines well.

We have utilised the staffing available to us to run provision from the 15<sup>th</sup> June. There is a heightened risk of partial or full closures if we face staff self-isolating or being instructed to self-isolate through the test and trace procedures now in place nationwide. If we do face staffing shortages we have a process in place that we will follow, we will:

- Try to safely re-deploy staffing within school wherever we can
- Try to re-deploy staff from within the Trust to work at this site if it is safe to do so
- Try to obtain supply staff from agencies known to us, this would be for consistent blocks of at least one week at a time
- Refer to the Local Authority to see if there are any other reasonable alternatives

If we are unable to sustain provision, we will consult with the Trust before we proceed with partial closure of one bubble/cohort or wider closures. We would notify you through Class Dojo, email and text.

In the event of any suspected or known cases of the virus on site we will inform you

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immediately and follow the instructions of Public Health England. Whilst we would try to protect confidentiality in these circumstances, it may not always be possible.

**If your child is showing any symptoms listed below please DO NOT send them to school**

- **A new Continuous Cough**
- **High Temperature**
- **Loss or change of smell**
- **Loss or change of taste**

The Trust will be reviewing provision over the first two weeks, in order for us to consider growing the timetable from core subjects only. I will therefore contact you again with any changes during the week beginning 29th June with our intentions for the final weeks of term. We will continue to monitor for any Government updates before then and we will inform you of our response. Please be assured that we are very clear about our need to remain vigilant and adapt as we go.

Attached at the bottom of the letter are some photographs of how the classroom will look for your child. As ever, if you have any questions or queries then please do contact us via the school office.

Thank you so much for your ongoing support and encouragement, this has made us even more motivated to do our very best for everyone in the coming weeks.

Yours faithfully

Mr A Wilkinson  
Principal

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