

Tudor Grange Samworth Academy

A Church of England School



04 June 2020

Dear Parents and Carers

Thank you for your continued patience as we finalise our plans for more pupils to return to school.

Trustees have now reviewed our planning and we can now confirm that our plans for the first phase of opening to more pupils are acceptable. This is because:

- Our plans are cautious and minimise interactions so that we are making the school as safe as we can
- We have carefully planned how many people can be in each room, applying the guidance on maintaining two metres social distancing wherever we can
- We have planned so that children stay in their cohorts/bubble and this minimises mixing as much as possible
- We have followed the DfE guidelines when determining staff who are able to work on site and who will continue to work remotely

Trustees are aware of the number of parents of children in the eligible year groups who indicated that they would like their child to return to school. I remind you that our priority at this time is provision for:

- Vulnerable children and the children of key workers
- Children in nursery, reception, year 1 and year 6

These groups are dictated by the Government guidance available [here](#). Trustees are clear that the guidance does not permit us to allow any other children to attend school at this time. However, we will continue to provide guidance and resources to support remote learning for the children who will not be in school.

We are pleased to be able to accommodate all the children in the eligible year groups. We are now able to accommodate children in Nursery, Reception, Year 1 and Year 6 whose parents have indicated that they want them to return to school. You will receive a text message to inform you of your child's group and timings. **By Friday 5th June 12.00 noon you must confirm if you wish to accept the place, we ask that you message us on Class Dojo or email the school to confirm.** It is important you understand the provision we are offering for your son/daughter, please take this opportunity to discuss this with them and show them the School Information Guide and photos of the changes in school.

50 Trenant Road Leicester LE2 6UA

0116 278 0232 office@samworth.tgacademy.org.uk

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	Start Time	Home Time	Room	Teacher
Small School X	9am	3pm	Year 4 Class	Mr Farr, Mrs Derbyshire, Mrs Javad
Small School Y	9am	12pm	Year 4 Class	Miss Patel, Mrs Hornby, Mrs Knibbs
Nursery A	9.15am	12.15pm	Butterflies Classroom	Mrs Blaylock, Miss Curtis
Nursery B	9.15am	12.15pm	Ladybirds Classroom	Mrs Powers, Miss Kendall and Miss Clark
Reception A	9.15am	2.30pm	Year 1 Classroom	Mrs Barber, Mrs O'Sullivan
Reception B	9.30am	2.45pm	Year 1 Classroom	Mrs Rossiter, Mrs Bains
Year 1 A	9.15am	2.30pm	Year 2 Classroom	Mrs Pancholi, Mrs Mathews
Year 1 B	9.30am	2.45pm	Year 2 Classroom	Miss O'Connor, Mr Roberts
Year 6 A	9.15am	2.30pm	Year 6 Classroom	Mrs Milton, Mrs Griffin
Year 6 B	9.30am	2.45pm	Year 6 Classroom	Mr Parkinson, Mrs Wells

It is important that you adhere to these times as we have planned carefully to minimise the number of people arriving at the school at any one time and therefore minimise the number of interactions that may occur. I remind you that parents will not be able to enter the school site.

In order to support social distancing measures, please keep to the following:

- One parent per child to collect and drop off
- Remain 2 metres apart
- Enter and exit from the allocated gate and at the time given for your child's group.
- Staff will be visible in the carpark and markings will be used to support safer movement around the school grounds.
- The children will wash their hands at a washing station before joining the welcome area.

May I also remind you that:

- Where possible please send the children in to school in their uniform as normal and ensure clean uniform is worn each day (washed every day). We understand that this is not always possible due to not having enough, children outgrowing uniform or time restraints so you can send your child in to school in appropriate clothing.
- Appropriate footwear suitable for school will need to be worn.
- Only lunch boxes should be brought in to school (no other bags- this includes book bags and PE kits)
- Water bottle (labelled) to be brought and taken home each day.

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Our school expects all children to behave sensibly and sensitively and strive to be the best they can be. This expectation remains.

During this time, we will particularly focus on:

- Moving calmly and purposefully around school at all times adhering to the 2m apart guidance.
- Respect and adhere to individual learning zones.
- Arrive and leave school in designated time slots.
- If required to wait to enter or leave school to do so patiently.
- To respond to all given hygiene guidance.
- Any deliberate unhygienic behaviour will be considered a serious misdemeanour and sanctioned accordingly.

Please be reassured that although school may look and feel different, our aim is to provide as much normality and care for your child as we can; we feel confident that they will enjoy returning to school to be with their friends and teachers. Staff have attended training sessions on Wednesday 3rd June and Friday 5th June and we are well prepared and very much looking forward to seeing you from Monday.

As part of our normal approach, we will proactively teach the new routines in place in a fun and child-friendly way. Children will be reminded about how to follow the new routines in place and we will be sure to praise those who follow these routines well.

We have utilised the staffing available to us to run provision from the 8th June. There is a heightened risk of partial or full closures if we face staff self-isolating or being instructed to self-isolate through the test and trace procedures now in place nationwide. If we do face staffing shortages we have a process in place that we will follow, we will:

- Try to safely re-deploy staffing within school wherever we can
- Try to re-deploy staff from within the Trust to work at this site if it is safe to do so
- Try to obtain supply staff from agencies known to us, this would be for consistent blocks of at least one week at a time
- Refer to the Local Authority to see if there are any other reasonable alternatives

If we are unable to sustain provision, we will consult with the Trust before we proceed with partial closure of one bubble/cohort or wider closures. We would notify you through Class Dojo, email and text.

In the event of any suspected or known cases of the virus on site we will inform you immediately and follow the instructions of Public Health England. Whilst we would try to protect confidentiality in these circumstances, it may not always be possible.

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If your child is showing any symptoms listed below please **DO NOT** send them to school

- **A new Continuous Cough**
- **High Temperature**
- **Loss or change of smell**
- **Loss or change of taste**

The provision we have put in place is intended to run for three weeks. The Trust will be reviewing provision over the first two weeks so that we can plan in the week beginning 22nd June for any changes we need to implement from the 29th June. I will therefore contact you again during the week beginning 22nd June with our intentions for the final weeks of term. We will continue to monitor for any Government updates before then and we will inform you of our response. Please be assured that we are very clear about our need to remain vigilant and adapt as we go.

As ever, if you have any questions or queries then please do contact us via Class Dojo or emailing the school office.

Thank you so much for your ongoing support and encouragement, this has made us even more motivated to do our very best for everyone in the coming weeks.

Yours faithfully

Mrs A Collins
Head of Primary

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