

Tudor Grange Samworth Academy

A Church of England School



October 2018

Dear Parent/Carer

As you may be aware, Year 10 students have started their Work Experience applications and it is important to us that parents and carers are fully aware of the process. Work experience is an integral part of the careers guidance we offer to all students. Therefore, I would like to invite you to a joint Careers and Work Experience presentation on Wednesday 3rd October starting at 4pm.

Students will be bringing home application forms and a guide to choosing a work placement booklet. Could I ask you to check which method of travel they will use and areas they can travel as this helps to avoid any problems later in the process.

Application forms must be returned to the academy by Monday 8th October. If students fail to return paperwork by this date, it may prove difficult to secure their chosen placements.

Should you wish to look at the types of placements available with your son or daughter before the deadline you can view a copy of the **Guide to Choosing Work Experience Placements** on the school website. www.samworth.tgacademy.org.uk/students/careers-education by scrolling down to the Work Experience section.

If you have any questions or concerns regarding Work Experience or Careers please do not hesitate to contact either Mr Ephgrave or Mr Bell.

Yours sincerely

Mr P Bell

Work Experience Co-Ordinator

Trenant Road Leicester LE2 6UA

0116 278 0232 office@samworth.tgacademy.org.uk www.samworth.tgacademy.org.uk

