

# Tudor Grange Samworth Academy

## A Church of England School



Dear Parent/carer

Our number one priority is to ensure that all our young people can benefit from positive teaching and learning experiences. To support the academy with this it is our expectation that students come to lessons fully prepared to start their work. Whilst many students are fully equipped with pen, pencil etc. a significant number do not have these basic items of equipment. This is disruptive to teaching and learning, wasting time and impacting upon progress.

To support those students who have missing equipment these can now be purchased from Student Reception at the following times:

| Before school   | Break             | Lunch   | End of the day  |
|-----------------|-------------------|---|-----------------|
| 8.30am – 8.55am | 11.15am – 11.35am | KS3 – 12.35pm – 1.15pm<br>KS4 – 1.35pm – 2.15pm | 3.15pm – 3.30pm |

From the week commencing 4th June 2018, any student who has an item of **equipment**, including a reading book missing will receive a penalty on their new uniform and equipment penalty card in their planner. This rule also applies to the items of uniform indicated below:

| Uniform                             | Equipment/Stationery                    |
|-------------------------------------|---|
| Academy tie                         | Pen                                     |
| Academy blazer                      | Pencil                                  |
| Black school shoes                  | Ruler                                   |
| White shirt                         | Eraser                                  |
| Grey trousers/skirt                 | Planner (with uniform & equipment card) |
| Grey slip (Autumn and Winter terms) | Reading book                            |

Any student who receives more than 3 penalties on their card will receive a college detention. If a student fails to attend the compulsory detention they will be placed in IER.

In writing this letter I want to avoid any unnecessary sanctions and also once again take the opportunity to thank parents and carers for your continued support in maintaining the high standards we stand for as an academy. If you have any questions or would like any further information please feel free to contact the school.

Yours sincerely

Mr P Ephgrave  
College Leader Behaviour and Standards

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